



HAMBURG MIDDLE/HIGH SCHOOL FAMILY VACATION FORM

Family vacations that receive prior Administrative approval are considered excused absences. Students planning to go on vacation during scheduled school days must complete this form two (2) weeks in advance.

STUDENT NAME:	
My son/daughter will be absent from:	
returning to school on:	

I have instructed my son/daughter to obtain, if possible, work that he/she will miss while out of school. When work is assigned, either during or upon return from vacation, my child will be responsible for completing and submitting the assignments within a period of time determined by the teacher.

NOTE TO THE STUDENT: Take this form to each of your teachers when you tell them about your vacation. They will sign it to signify that they know you will be absent from school. You do not need Study Hall teacher signatures.

COURSE NAME	TEACHER'S SIGNATURE:	COMMENTS FROM TEACHER (optional):
1		
2		
3		
4		
5		
6		
7		
8		
9		

Parent/Guardian Signature and Date

Principal Signature and Date